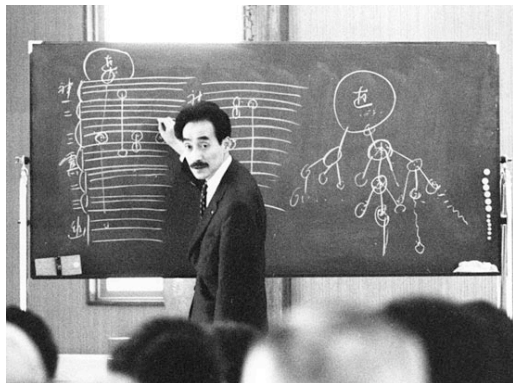


Final Presentations

Due: 12/04 Alley-Fields
12/11 Klein-Wisnewski

Follow these simple guidelines for best results.....



You will be delivering a **15 minute presentation orally**, using Keynote as a visual resource to showcase images, sounds, video or weblinks that illustrate or illuminate your topic.

Your presentation will include **20 minimum to 30 maximum slides**. After 15 minutes, your presentation ends. This means you will have to stop, even if you are not through (this isn't good).

Make sure you rehearse your presentation to see if it fits within the time frame.

YOU MUST

1. Use your slides to illustrate and illuminate your topic. These slides should help the audience understand the gist of what you are saying, they should be directly related to your topic.
2. Not use text primarily in your slideshow.
3. Use presentation notes (Keynote feature), an outline, or other written notes to help you deliver your topic. Don't just read straight from a script that you write. Hand in any notes or outlines you develop to aide your presentation.
4. Cite all sources directly on the slide page where the image/quote is.
5. Hand in a bibliography with your notes that lists all resource materials used. You must use books as a resource. Books include periodicals, journals and online database material accessed from the library. You can also use the internet and other sources. If you have the opportunity to talk to a person, take it and cite them as a source. **Presentations not having any book resources will be dropped two full letter grades.**

YOU MUST NOT

- **USE MUCH TEXT IN YOUR SLIDES. ANY TEXT SHOULD BE SHORT PHRASES, WORDS, OR DATA.**
- **READ FROM TEXT YOU SHOW IN YOUR PRESENTATION.**
- **COPY AND PASTE INFORMATION YOU FIND ON THE WEB INTO YOUR SLIDES AND PRESENT IT AS YOUR OWN RESEARCH. THIS IS PLAGIARISM, AND A SERIOUS OFFENSE IN SCHOLARLY WORKS.**
- **OVERUSE WIKIPEDIA.**

FOLLOW THESE STEPS

1. Select a topic, and get it approved by me. Hand in your abstract.
2. Do your research (this takes the most time).
3. Gather visual resources.
4. Assemble your presentation in Keynote.
5. Test your presentation.
6. Back up your presentation in your personal folder on your Mac workstation.
7. Make a copy of your presentation in the Digital Arts Public folder > Art 108 Presentations.
8. Hand in your notes.
9. Listen and pay attention to other student presentations.
10. Deliver your presentation on the day you are scheduled. No date changes can be made.